

Arden QUALITY ASSURANCE DOCUMENT QA3 - PROGRAMME SPECIFICATION
BSc (Hons) Computing (Information Management) (Top-Up)

1. Target Award	BSc (Honours) awarded by Arden University
2. Programme Title	BSc (Honours) Computing (Information Management) (Top-Up)
3. Exit Awards	
4. Programme Leader(s)	Dr. Steve Presland
5. Delivery Model	Online Blended Delivery
6. Start date	October 2016
7. Programme Accredited by <i>(PSRB or other, if applicable)</i>	
8. UCAS Code <i>(If applicable)</i>	
9. Relevant QAA subject benchmark statement	Computing (2016)

10. Programme Aims

The BSc Computing (Information Management) (Top-Up) programme is designed to enable students who have previously completed an appropriate HND (or equivalent) to achieve a full undergraduate honours degree in Computing, with a named route in Information Management, by undertaking a rigorous study of theories, techniques and issues and acquiring the practical skills that are essential within the changing environment such that they can pursue related careers or further relevant academic study.

The programme is designed to provide opportunities for students to develop their knowledge and skills in computing in a flexible way. Learning materials have been developed which allow students to maximise the time they have available for study and the programme delivery provides additional support through either on-line or structured tutor lead sessions. The curriculum provides a broad based experience exposing the learner to a range of relevant aspects of computing in a progressive way.

More specifically the programme will:

- Allow students to develop professional level skills and understanding across a range of computing disciplines.
- Develop independence in learning and encourage a commitment to lifelong learning.
- Encourage students to adopt problem-solving attitudes to their work.
- Provide opportunities for students to consider ethical issues relating to computing.
- Promote understanding of the key aspects of current practice in the field of computing while acknowledging current and emerging developments in related disciplines.
- Equip students with the essential skills and tools to work professionally in a computing situation and to be creative and professional practitioners when working independently and when collaborating with others as part of multidisciplinary teams.
- Enable students to communicate effectively through a variety of media and presentational forms to specialist and non-specialist audiences.
- Give students an appreciation of the continuing developments in computing and equip them to keep up to date with these developments.

- Provide a stimulating online academic environment in which students can develop confidence as practitioners and as individuals who are part of a highly engaged community of learners and thereby to inspire students to become lifelong learners.
- Enable students to manage a range of information accessed through a variety of technologies to support a business or organisation.

11. Intended learning outcomes and the means by which they are achieved and demonstrated

11a. Knowledge and understanding

- A01 - Manage a range of information accessed through a variety of technologies to support a business or organisation.
- A02 - Identify, explain and evaluate current and evolving trends, technologies and methodologies within Computing.
- A03 - Systematically appraise relevant principles, theories and methodologies of systems design.
- A04 - Critically evaluate relevant computer technologies to meet requirements in a range of novel or complex contexts.
- A05 - Critically review current computer systems in light of recent developments in the field.

Acquisition of knowledge and understanding (A1 – A5) at all levels is through a combination of online tutorials, group discussions and independent and directed study, supported throughout by comprehensive online teaching materials and broader resources. We achieve this through a pedagogy that includes assignment work, group forums and project-based activities.

11b. Intellectual (thinking), practical, affective and transferable skills

- B01 - Identify issues and formulate appropriate methods of investigation and evaluation.
- B02 - Select and synthesise information from a variety of sources and utilise judgement to draw appropriate conclusions and make recommendations.
- B03 - Utilise problem solving skills in order to create solutions to novel or complex problems in a variety of theoretical and practical situations.
- B04 - Apply appropriate theoretical concepts and practical techniques in social, environmental and ethical issues to the solution of complex problems.
- B05 - Synthesise and apply methodologies, techniques, tools and technologies from a range of fields within computing to provide complete solutions to novel or complex problems.

Intellectual skills (B1 – B5) are developed throughout the programme by the methods and strategies outlined in section 11a, above.

- C01 - Select and use appropriate combinations of hardware and software in order to create innovative solutions to a variety of theoretical and practical problems.
- C02 - Select and apply appropriate methodologies and tools in the design of computer systems.
- C03 - Plan, design, develop and evaluate innovative computer-based solutions to a range of novel or complex problems using up to date tools and technologies.
- C04 - Articulate reasoned technical and ethical evidence to justify solutions.
- C05 - Demonstrate flexibility in adapting best practice solutions to different contexts.
- C06 - Formulate research questions, deploy appropriate research methodologies and data collection methods and evaluate research findings examining practical, ethical and theoretical constraints.

Practical and professional skills (C1-C6) are employed in the production of solutions to real life situations developed through set scenarios, exercises and practical activities.

D01 - Communicate effectively through appropriate media.

D02 - Critically evaluate information sources including academic sources, manufacturer information and Internet sources.

D03 - Work effectively on their own and demonstrate understanding of being part of a team, taking personal responsibility for their own efforts and outputs.

D04 - Manage time effectively by learning to plan and prioritise work in order to meet specified deadlines.

D05 - Learn independently in the spirit of critical and self-reflective enquiry.

D06 - Develop interpersonal skills of effective listening, negotiating, persuasion and presentation.

Transferable skills (D1 – D6) are developed throughout the programme. The skills of communication, critical use of source material including the Internet, and self-management (D1, D2, D3 and D4) are integral to coursework at all levels. Personal responsibility (D3, D4) becomes an increasingly important skill as students progress, culminating in the final year project. As work becomes more complex at levels 5 and 6, students are tested on their abilities to respond positively to feedback from a variety of audiences, as well as to manage increasingly large workloads (D4, D5). Students are required to complete a number of assignments and a Computing Project in level 6 that reward independence, originality and critical enquiry, and which further enhances their communication and self-reflective skills. (D1 – D6)

12. Graduate Attributes and the means by which they are achieved and demonstrated

E01 - **Discipline Expertise:** Knowledge and understanding of Computing. Possess a range of skills to operate within this sector, have a keen awareness of current developments in working practice being well positioned to respond to change.

E02 - **Effective Communication:** Communicate effectively both, verbally and in writing, using a range of media widely used in relevant professional context. Be IT, digitally and information literate.

E03 - **Responsible Global Citizenship:** Understand global issues and their place in a globalised economy, ethical decision-making and accountability. Adopt self-awareness, openness and sensitivity to diversity in culture.

E04 - **Professional Skills:** Perform effectively within the professional environment. Work within a team, demonstrating interpersonal skills such as effective listening, negotiating, persuading and presentation. Be flexible and adaptable to changes within the professional environment.

E05 - **Reflective Practitioner:** Undertake critical analysis and reach reasoned and evidenced decisions, contribute problem-solving skills to find and innovate in solutions.

E06 - **Lifelong Learning:** Manage employability, utilising the skills of personal development and planning in different contexts to contribute to society and the workplace.

13. Learning and teaching methods and strategies

Learning and teaching methods and strategies are delivered through a blended and integrated learning and teaching pedagogy that includes both asynchronous and synchronous activity. That is:

Asynchronous

- Independent and directed student study, supported throughout by comprehensive online multi-media teaching materials and resources accessed through our Virtual Learning Environment
- Guided group / project based work
- Research tasks
- Discussion forums where students discuss and critically engage with themes emerging from the online materials they engage with, following the posing of questions or propositions, case studies or similar by either tutor or students themselves
- Podcasts and narrated PowerPoints

Synchronous

- Online seminars facilitated by VOIP's where theory and practice are integrated.
- Lectures, seminars & tutorials both on line and via classroom based input

Based upon the variety of student undertaking our programmes and our wishes to provide equal opportunity for engagement no matter what their preferred method of learning styles of the student, our strategy has been designed to enable students to engage with a variety of learning tools that best meet their learning styles, overall objectives and personal circumstances.

Independent study is the cornerstone of the learner experience, supported by subject specialist engagement with the tutor and peer engagement.

There is a requirement for written work at all levels including reports, essays, practical tasks, developed plans, timed examinations, portfolios of work etc., and our assessment policy informs how feedback is supplied by tutors at the formative and summative assessment stage. Critical analysis is encouraged at all levels culminating in a Dissertation.

14. Assessment methods and strategies

Intellectual skills are assessed through a combination of in-course formative exercises and summative assignments, including the submission of portfolios of work, complete design documentation and computer based artefacts that demonstrate the skills required.

To support the development of practical skills, students must supply worked materials and evidence in support of their assignments. Critical reasoning, good presentation and sound evidence trails in all assignments are rewarded. Assessment briefs include a variety of contextual setting. Students receive feedback on all activities and assignments which includes practical examples for improvement in the application of theory to practice to help them improve both aspects of their skill base.

To develop transferable skills all assignments must meet time deadlines. All assessed work must be submitted independently even where group activity has been an element of the process. Students must take responsibility for their own work. All assignments require students to adopt a spirit of critical enquiry and self-reflection which is rewarded in marking guides. All assessed work is expected to be presented in appropriate formats with structures and language that meets the needs of the intended audience. These guides are shared with students.

15. Employability

Virtually all students on this programme are in employment. There are, however, an increasing number of younger undergraduate students joining the programme, many of whom may be in part time work. It is therefore important that there is support given to all students as regards career progression. In the first instance, as well as the subject knowledge and skills covered by the programme, this is achieved by the emphasis on transferrable skills across the programme that also allows students to develop a portfolio of evidence indicating how they have demonstrated a range of skills in different settings.

A University of Glasgow Report, 'Employers Perceptions of the Employability Skills of New Graduates' (2011)¹ identified commonly accepted desirable attributes of graduates:

- Team working (D3)
- Problem solving (B1-B5, C1-C3)
- Self-management (D3, D4)
- Knowledge of the subject (A1-A5)
- Literacy and numeracy relevant to the post (D1)
- ICT knowledge
- Good interpersonal and communication skills (C4, D1, D3)
- Ability to use own initiative but also to follow instructions (C5, D3, D4)
- Leadership skills (where necessary)

These attributes have been mapped against the Programme Learning Outcomes above and, of course, are reflective of the Graduate Attributes (E1-E6). The inclusion of the Arden values also

¹ http://www.edge.co.uk/media/63412/employability_skills_as_pdf_-_final_online_version.pdf

provides students with the opportunity to develop a series of behaviours that are valued by employers and which will be evidenced through formative and summative assessment.

Arden University also uses the Abintegro platform to provide careers support. This allows a broad range of online tools to be made available to students including recorded sessions, a cv builder, simulated interviews and synchronous sessions on aspects of careers. Arden does not currently have a dedicated careers advisor but such an appointment is under consideration to support blended students.

16. Entry Requirements

- Applicants holding a relevant HND or equivalent may be admitted into the Top-Up programme, provided that the totality of their learning experience would allow them to achieve the programme aims.
- IELTS 6.0 (no less than 5.5 in any element) or equivalent for those students whose medium of prior learning was not English.

Exemptions may be granted in respect of other qualifications subject to the Arden's APCL regulations.

17. Programme Structure

Level 5

Module Code	Module Title	Credits	Module Type (Core/Option)	Assessment Method
COM5007	Strategic Information Systems	20	Core	Case Study Assessment

Level 6

Module Code	Module Title	Credits	Module Type (Core/Option)	Assessment Method
COM6001	Management in IT	20	Core	Business Plan
COM6002	Current Trends in Networking	20	Core	Case Study Assessment
COM6003	Computer Systems Security	20	Core	Case Study
COM6005	Advanced Database Concepts	20	Core	Case Study Assessment
RES6002	Computing Project	40	Core	Assignment 1 Project Proposal, and Assignment 2 Project Report & Artefact

18. Subject:

Select from:

<https://www.hesa.ac.uk/component/content/article?id=1787>

Last Updated: October 2018 (V2)



Annex – Mapping of Programme Learning Outcomes and Modules

Programme Learning Outcomes		Module Type (Compulsory (C) or Option (O))	A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	C6	D1	D2	D3	D4	D5	D6
			Modules																					
Level 5	Strategic Information Systems	C	Y	Y				Y		Y					Y	Y	Y		Y	Y	Y	Y	Y	
	Management in IT	C	Y												Y	Y			Y	Y	Y	Y	Y	
Level 6	Current Trends in Networking	C		Y		Y	Y		Y	Y	Y				Y	Y	Y		Y	Y	Y	Y	Y	
	Computer Systems Security	C	Y	Y		Y	Y	Y	Y				Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	
	Advanced Database Concepts	C	Y	Y	Y			Y	Y	Y	Y	Y			Y	Y	Y		Y	Y	Y	Y	Y	
	Computing Project	C	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y